



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
16 EDISON DRIVE
AUGUSTA, MAINE
04330



, KING, JR.
ERNOR

MICHAEL F. KELLY
COMMISSIONER

JAY BRADSHAW
DIRECTOR

Board of EMS Meeting
Maine EMS Conference Room
November 7, 2001

MINUTES

Members Present: Leo Bouchard (Chair), Carol Pillsbury (Chair-elect), Jim McKenney, John Burton (ex-officio), Robert Ashby, Debbie Dane, Richard Doughty, William Dunwoody, Paul Knowlton, Penelope Stevens, Charles Little, Carol Pillsbury, Wayne Werts, Steve Leach, Peter DiPietrantonio, Kevin Kendall

Regional Coordinators: Jim Caron, Rick Petrie

Staff: Jay Bradshaw, Dwight Corning, Dawn Kinney, Drexell White, Laura Yustak Smith, Esq. (AAG)

Guests: Valaree Foss, Steven Foss, Ray Small, Roland Joyce, Gary French, Louise Townsend, John Graff, Jed Davis, Esq., Paula Robinson, Jane Miner, Alan Crowell

1. Introductions

Those present introduced themselves and their affiliations.

2. Approval of October 3, 2001, meeting minutes.

MOTION: To approve the minutes of the September 5, 2001, meeting as distributed. (DePietrantonio; second by Little). Unanimous.

3. Old Business – none.

4. New Business

a. Investigation Committee

MOTION: To ratify the minutes of the October 3, 2001, meeting of the Investigations Committee. (Dunwoody; second by McKenney). Unanimous

MOTION: To ratify the Investigation Committee's action with regard to the investigation of Barry Nickelsburg. (Little; second by McKenney). Unanimous

MOTION: To ratify the consent agreement with Sally Taylor (McKenney; second by Dunwoody). Unanimous.

Drexell White briefly explained that with the change in the EMS Law effective September 21, 2001, names of individuals under investigation and records of open investigations are confidential. As such, investigations will only be referenced in the minutes by case number

until such time as an investigation is closed. In order for the Board to obtain this information, it will be necessary to enter Executive Session.

b. Investigations Task Force

MOTION: To accept the Guidelines for Licensing & Disciplinary Action as revised by counsel and presented to the Board. (Pillsbury; second by Dunwoody). Unanimous

c. Operations Team Action Items

Jay reported that the Operations Team met on November 6, but that there were no items require Board action. At the December meeting, the Ops Team is scheduling to review the report of the Curriculum Committee, to take action on the criteria for course approval, and draft a proposal for changes to examination fees. Each of these items will then come before the Board for action at a future meeting.

d. Service Sponsorship

Leo requested that a work group be identified to work on what additional resources may be required if service sponsorship is no longer required – and to draft a proposal for licensing fees in accordance with the Board’s action at the October meeting.

e. Rules Revision

On October 17, there was a work session on the air ambulance section. Follow up sessions on air ambulance rules will likely be held at a date/time to be identified. The next regular meeting will be on Wednesday, November 28 at 1:00 in the MEMS Conference Room.

f. Canaan Fire Department – waiver request and license application

Drexell reviewed the licensing application submitted by Canaan Fire Department and in particular a section in the Rules that requires a 45 day waiting period for regional comments. This section of the Rules has been identified as needing correction because the intent was to allow for Regional input, not delay the licensing process. Staff recommendation is to approve the waiver request.

MOTION: To waive Section 3.D.1(c)(xi) of the Maine EMS Rules (dated July 1, 2000) with regard to Canaan Fire Department. (Dunwoody; second by Werts). Unanimous

Drexell continued with the remaining portions of the application and due to the fact that there were numerous letters submitted, presented this to the Board for action. Staff recommendation is to approve the license application.

MOTION: To approve the application of Canaan Fire Department for a Non-Transporting Service License. (Werts; second by McKenney) Carried with one abstention (Dunwoody).

g. Hearing: Canaan Volunteer Fire & Rescue Association, Inc.

At the request of Jed Davis, Esq., representing the Canaan Volunteer Fire & Rescue Association, the application for license renewal submitted by the Association has been withdrawn. Mr. Davis acknowledged that there are areas where the Association has failed to satisfy certain licensing requirements and that in light of these deficiencies, the Association understands that the Board would not be able to approve their application at this time.

h. Other

None at this time.

5. Staff Reports

a. Office

Jay provided a summary of the recent State EMS Director's meeting that took place in New Orleans. Topics included:

- ✓ Domestic Preparedness
- ✓ Critical Care Transfer/Interfacility Transfer
- ✓ Data Collection
- ✓ Emergency Department diversion
- ✓ Emergency Medical Services for Children
- ✓ HIPAA
- ✓ Trauma Assessment

Jay is also serving on a committee consisting of state EMS directors and the National Organization of Rural Health Offices. That Committee is working on strengthening the relationship between those two groups and working on a plan for improving rural health access, including maximizing available resources in those areas. A follow-up meeting is planned for January 2002 in Kansas City, MO.

Jay has also been appointed as a liaison between state EMS directors and the American Heart Association. As a result, he will be attending a meeting in Philadelphia on December 8 & 9 to identify areas of challenge and opportunity. Other participants include representatives from the American College of Emergency Physicians, the National Association of EMS Physicians, State Training Coordinators, and EMS Educators.

b. MDPB

No meeting in October due to ACEP and NASEMSD meetings. Next meeting will be November 28 (one week later than normal due to Thanksgiving holiday).

Agenda will include continuing discussion on an update to the spinal assessment program and protocols in general.

6. Other

A reminder that the annual "EMS Town Meeting" will once again be held in conjunction with the Mid Coast EMS Samoset Conference. This will be on Friday, November 9 at 7:00 PM at the Samoset Resort in Rockport. All are invited to attend. On Saturday morning, Dr. Burton will be hosting an open discussion entitled "Saturday Morning with the MDPB".

Adjourned at 11:50 – the next meeting is scheduled for December 5, 2001.